



**KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE**

Opp : Yerragattu Gutta, Hasanparthy (Mandal), WARANGAL - 506 015, Telangana, INDIA.

కాకతీయ ప్రేక్షాగిక్కి ఁవం విజ్ఞాన సంస్థాన, వరంగల్ - ౪౦౬ ౦౧౫ తెలంగాణ, భారత్

కాకతీయ సాంకేతిక విజ్ఞాన కౌన్సిల్ విద్యాలయం, వరంగల్ - ౫౦౬ ౦౧౫ తెలంగాణ, భారత్

(An Autonomous Institute under Kakatiya University, Warangal)

(Approved by AICTE, New Delhi; Recognised by UGC under 2(f) & 12(B); Sponsored by EKASILA EDUCATION SOCIETY)

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**MINUTES OF THE MEETING OF THE  
ADMINISTRATIVE COMMITTEE [AC-2025(01)]  
HELD ON 11.03.2025 (TUESDAY) AT 11.00 AM**

**VENUE: BOARD ROOM, ADMINISTRATIVE BLOCK,  
KITS, WARANGAL**

**ADMINISTRATIVE COMMITTEE MEMBERS PRESENT:**

- |    |  |   |          |
|----|--|---|----------|
| 1. | Capt.V.Lakshmikantha Rao<br><i>Ex-MP(RS)</i><br><i>Secretary &amp; Correspondent</i>   | : | Chairman |
| 2. | Sri P. Narayana Reddy<br><i>Educationalist &amp; Industrialist</i><br><i>Treasurer</i> | : | Member   |
| 3. | Sri V.Kishen Rao<br><i>Educationalist &amp; Industrialist</i>                          | : | Member   |
| 4. | Sri P. Rameshwar Reddy<br><i>Educationalist &amp; Industrialist</i>                    | : | Member   |
| 5. | Sri V.Satish Kumar<br><i>Ex-M.L.A.</i>   | : | Member   |
| 6. | Dr.V.Pavan Kumar<br><i>Medical Practitioner</i>  | : | Member   |
| 7. | Sri A. Satyanarayana Raju<br><i>Educationalist &amp; Industrialist</i>                 | : | Member   |
| 8. | Prof. K.Ashoka Reddy<br><i>Principal</i>   | : | Member   |

The Hon'ble Chairman has extended a warm welcome to members of the Administrative Committee. Later with the permission of Hon'ble Chairman, the regular agenda has been taken up by the principal for discussion and decisions.

The following are the resolutions of the Administrative Committee [(AC-2025(01)] meeting.

<u>AGENDA Item No.</u>	<u>Subject</u>
AC-2025 (01)-01	To confirm the minutes of the Administrative Committee [AC-2024(01)] held on 29.03.2024
	<b>RESOLUTION: Resolved to confirm the minutes of the Administrative Committee [AC-2024 (01)] meeting held on 29.03.2024</b>
AC-2025 (01)-02	To consider the Action Taken Report on the minutes of Administrative Committee [AC-2024 (01)] held on 29.03.2024
	<b>RESOLUTION: Noted the action taken on the minutes of the Administrative Committee [AC-2024 (01)] meeting held on 29.03.2024</b>
AC-2025 (01)-03	To apprise the discussion of the meeting held on 01.03.2025 with TGAFRC for fixation of Tuition fee for the block period 2025-26 to 2027-28.
	<b>RESOLUTION: Noted the outcome of the TGAFRC meeting held on 01.03.2025 for fixation of Tuition Fee for the block period 2025-26 to 2027-28.</b>
AC-2025 (01)-04	To approve the Budget for the Financial Year 2025-26 and recommend it to the Governing Body for concurrence.
	<b>RESOLUTION: Noted and approved the Budget for the Financial Year 2025-26 and recommended to the Governing Body for its approval.</b>
AC-2025 (01)-05	To apprise the visit of the NBA expert team from March 7-9, 2025 for evaluation of B.Tech ECI, B.Tech. CSN, M.Tech Data Science, and M. Tech. CE&SP programs
	<b>RESOLUTION: Noted the concluded visit of NBA expert team from 7-9<sup>th</sup> March, 2025 for evaluation of B.Tech. ECI, B.Tech. CSE (N), M.Tech. Data Science, and M.Tech. CE&amp;SP programs for accreditation.</b>
AC-2025 (01)-06	To apprise the Institute's achievements from January to March, 2025
	<b>RESOLUTION: Noted the institute's achievements for the period January 2025 to March 2025.</b>
AC-2025 (01)-07	To apprise the conduct of SANSKRITI-25 on 7 <sup>th</sup> & 8 <sup>th</sup> February 2025
	<b>RESOLUTION: Noted the successful conduct of the cultural fest of the institute SANSKRITI-25 on 7<sup>th</sup> &amp; 8<sup>th</sup> February 2025.</b>
AC-2025(01)-08	To apprise the results of B.Tech. (Odd Semester) examinations conducted during November/ December 2024.
	<b>RESOLUTION: Noted the results of B.Tech (Odd semester) examinations conducted in November/ December 2024.</b>
AC-2025 (01)-09	To apprise the progress of construction work of the Convention Centre
	<b>RESOLUTION: Noted the progress of Construction work of convention Centre.</b>

AC-2025 (01)-10	To apprise the placement status update for the Academic Year 2024-25 up to 10 <sup>th</sup> March, 2025
	<b>RESOLUTION:Noted the updates on the placement status of ongoing Academic Year 2024-25 up to 10.03.2025.</b>
AC-2025 (01)-11	To apprise the Memorandum of Understanding (MoU) signed with organizations and Industries.
	<b>RESOLUTION:Noted the Memoranda of Understanding (MoUs) signed with Industries, academic, research organisations and Up-skilling entities during the Academic Year 2024-25</b>
AC-2025 (01)-12	Any other item with the permission of chair
	<b>RESOLUTION:</b>

During the Principal's presentation, on the notified agenda items, Hon'ble members of the administrative committee engaged in the following discussion.

1. Hon'ble members of the committee advised the principal to conduct Administrative Committee meetings four times a year.
2. The Hon'ble Chairman advised to submit for an action taken report on the Academic Audit.
3. Informed for submission of a report on Institute Funded Projects (Research Support Scheme) and their financial implications on the institute, particularly, if scholarships are provided for Research students.
4. Sri V. Satish Kumar sir explained the discussions that took place in the TGAFC meeting for fixation of tuition fee for block period 2025-26 to 2027-28.
5. Sri P. Narayana Reddy Sir and Sri V. Satish Kumar sir advised the principal to conduct a meeting before the declaration of B.Tech. examination results.
6. Sri Narayana Reddy sir advised the principal to conduct a meeting focusing solely on the Training and Placement policy of the Institute.

The meeting terminated with vote of thanks By the Principal Dr. K. Ashoka Reddy, to the Hon'ble Chairman and all Members of the Administrative Committee.

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